

BOND OVERVIEW ADVISORY COMMITTEE (BOAC)

MEETING MINUTES
CITY HALL, 2ND FLOOR, MAIN CONFERENCE ROOM
EL PASO, TX 79901
APRIL 18, 2013
3:00 PM

The Bond Overview Advisory Committee met at the above place, date and meeting was called to order at 3:03PM.

The following Committee members were present:

Mr. Brian Burds
Ms. Jody Casey
Mr. John Cordova
Ms. Rebecca Friesenhahn
Mr. David Osborn
Dr. Anna Perez
Mr. Bernard Sargent

The following Committee members were absent:

Ms. Yolanda Giner
Mr. Joe Lopez

AGENDA

Discussion and action on:

1. Welcome and Introductions:

The following people were introduced:

Steve Marshall – Zoo Director
Nanette Smejkal – Parks Director
Sean McGlynn – Director of Museum & Cultural Affairs
Bill Studer – Deputy City Manager
Jane Shang – Deputy City Manager
Julie Baldwin – Program Administrator
Martin Bartlett – Public Affairs Coordinator
Cynthia Osborn – Assistant City Attorney
Irene Ramirez – Interim City Engineer
Oscar Jaloma – Project Manager
Javier Reyes – Engineering Division Manager

Audience:

Charlie Wakeem – Open Space Advisory Committee member
2 members from Greater Chamber of Commerce

2. Nominations and selection of Chair, Vice-Chair and Secretary:

Motion made by Dr. Perez to postpone this item until later in the agenda.
Motion passed.

3. Public comment: no public comments were taken.

4. Determination of initial terms, by lot:

John Cordova	2 years
Brian Burds	2 years
Jody Casey	4 years
Rebecca Friesenhahn	2 years
David Osborn	4 years
Anna Perez	4 years
Bernard Sargent	2 years
Joe Lopez	2 years
Yolanda Giner	4 years

5. Set dates and times for future meetings of the BOAC:

Motion made to set the dates and times for future meetings of the BOAC at 9 a.m. on the 2nd Thursday of the month in July, October and January. *Motion passed.*

6. Set dates to report progress to City Council: Motion made to set the dates to report progress to City Council in July and January. *Motion passed.*

7. Staff presentation on the approved 2012 Quality of Life Bond, Three-Year Rollout Plan: Presentation provided by Irene Ramirez, Interim City Engineer followed by general discussion.

8. Discussion and action on signage options for project sites:

Ms. Ramirez presented the signage options to committee members and solicited comments. on preference. Ms. Ramirez will provide committee members a revised sign.

9. Items proposed for next Agenda:

Committee members requested a financial update, a sample of a Request for Qualifications and a periodic spreadsheet that includes amounts allocated for each project and milestones (specifically with the 90 day activity).

10. Other Business:

No action taken for this item

2. Nominations and selection of Chair, Vice-Chair and Secretary:

Motion made by Dr. Perez to nominate Mr. Sargent for Chair. *Motion passed and unanimously carried.*

Motion made by Mr. Cordova and seconded by Ms. Casey to nominate Mr. Osborn as the Vice-Chair. *Motion passed and unanimously carried.*

Motion made by Dr. Perez and seconded by Mr. Sargent to nominate Mr. Cordova as the Secretary. *Motion passed and unanimously carried.*

11. Adjournment

Motion made and unanimously carried to adjourn this meeting at 4:02 p.m.